



Republic of the Philippines  
**Mountain Province State Polytechnic College**  
 Bontoc, Mountain Province

**BIDS AND AWARDS COMMITTEE**

**INVITATION TO BID**

The Mountain Province State Polytechnic College, through its Bids and Awards Committee (BAC) invites registered dealers/manufacturers to participate and to for bid for the hereunder project:

<b>Name of Projects</b>	<b>Location</b>	<b>ABC</b>	<b>Duration</b>	<b>Fund Source</b>	<b>Bid Documents Fee</b>
Procurement of IT Equipment	Bontoc Campus, Bontoc, Mt. Province	P1,622,500.00	60 c.d.	Fund 101	P5,000.00
Procurement of Criminology Laboratory Equipment	Bontoc Campus, Bontoc, Mt. Province	P1,303,000.00	90 c.d.	Fund 101	P5,000.00

Prospective bidders should possess a valid Business Permit applicable to the contract and have completed a similar contract with a value of atleast 50% of the ABC, and have key personnel and equipment( listed in Eligibility forms) available for the delivery of the office equipment. The BAC will use non-discretionary pass/fail criteria in the Eligibility Check/Screening as well as the Preliminary Examination of Bids. The BAC will conduct post qualification of the lowest calculated bid.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of the Revised R.A. 9184 and its Implementing Rules and Regulation (IRR).

The schedules of activities are as follows:

<b>BAC Activities</b>	<b>Schedule</b>
1. Advertisement/Posting of Invitation to Bid/Request for Expression of Interest	July 31 – August 6, 2015
2. Issuance and availability of Bidding Documents Eligibility Forms	July 31 – August 25, 2015 ( from 8:00 am – 5:00 pm )
3. Pre-bid Conference  Time: Place:	August 11, 2015 2:00 P.M. Conference Room, Admin, Bldg. Bontoc Campus, Bontoc, Mtn. Prov.
4. Request for clarification	August 12-13, 2015

5. Submission, receipt, and opening of Bids Closing Time: Opening of Bids: Place:	August 25, 2015 2:00 o'clock P.M. 2:30 P.M. MPSPC Conference Room Bontoc, Mt. Province
6. Bid Evaluation	August 25, 2015 Start at 2:30 P.M.
7. Post – qualification	August 26-September 1, 2015
8. Approval of resolution/ Issuance of Notice of Award	September 2, 2015
9. Contract preparation and signing	Upon receipt of Notice of Award by the winning bidder
10. Approval of Contract by higher authority	After signing of contract by both parties
11. Issuance of Notice to Proceed	Upon approval of the contract

The BAC will issue to prospective bidders the Bidding Documents at the Office of BAC Secretary 3<sup>rd</sup> flr. Admin. Bldg., Bontoc Campus, upon their submission of a LOI, and upon payment of a non-refundable amount indicated above at Cashier's Office. Prospective bidders shall submit the Bid Documents to the BAC at the same address stated above.

The Mountain Province State Polytechnic College assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

Approved By:

  
**ROGELIO K. BALCITA, JR.**  
Chairperson

For further inquiries,  
Please contact:

**DEXTER C. LINGBANAN**  
Secretariat  
0930-927-2358