A green and white sign with buildings in the background

Description automatically generated

**Performing Arts Unit**

**EXTERNAL PERFORMANCE REPORT**

|  |  |
| --- | --- |
| Arts Group Name |  |
| **I. Request Details** | |
| Contact Person |  |
| Contact Number |  |
| Requesting Party |  |
| Title of Event |  |
| Date and Time |  |
| Venue |  |
| Number of Performers |  |
| Honoraria received |  |
| Proceeds of received honoraria |  |
| **II. Description of Performance (Title of Performance/Running Time/Number of**  **songs/dances in a narrative form)** | |
|  | |
| **III. New Learning** | |

|  |
| --- |
| **IV. Attachment: Photos/video** |
|  |