

**Performing Arts Unit**

**EXTERNAL PERFORMANCE REPORT**

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| Arts Group Name |  |
| **I. Request Details**  |
| Contact Person |  |
| Contact Number |  |
| Requesting Party |  |
| Title of Event |  |
| Date and Time |  |
| Venue |  |
| Number of Performers |  |
| Honoraria received |  |
| Proceeds of received honoraria |  |
| **II. Description of Performance (Title of Performance/Running Time/Number of** **songs/dances in a narrative form)** |
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| **III. New Learning** |

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| **IV. Attachment: Photos/video** |
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