**OFFICE/UNIT/DEPARTMENT**

**\_\_\_\_\_\_\_\_\_\_\_ MONTHLY /QUARTER/ YEAR END ACCOMPLISHMENT REPORT**

**UNIT:**

**MFO:**

**SECTORAL GOAL:**

|  |  |  |  |  |  |  |  |  |
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| **SECTORAL OBJECTIVES** | **PROJECT(S)/**  **PROGRAM(S)/**  **ACTIVITY(IES)** | **STRATEGIES** | **PERFORMANCE**  **INDICATOR** | **TARGETS** | |  | **GAPS TO CONSIDER** | **RESPONSIBLE UNIT** |
| **Annual Target** | **Actual Date** | **Highlight of Accomplishment** |
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Prepared by: Noted: