



BIDS AND AWARDS COMMITTEE

INVITATION TO BID

The Mountain Province State Polytechnic College invites interested contractors/prospective bidders to bid for the following project:

Name of Project	Location	ABC	Duration	Fund Source	Bid Documents Fee
ESTABLISHMENT OF BREASTFEEDING & CHILDMINDING CENTER	2 ND Floor of Administration Building, Bontoc Campus	P212,000.00	30CD	Fund 01	P500.00

Bids received over the Approved Budget for the Contract shall be automatically rejected at bid opening.

Prospective bidders should possess a valid PCAB License applicable to the contract. Bidders must have completed a similar contract with a value of at least 50% of the ABC and, have key personnel and equipment (listed in the Eligibility Forms) available for the prosecution of the contract. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act 9184, otherwise known as the "Government Procurement Reform Act".

In the interest of the efficient and effective implementation of the project, all prospective bidders are encouraged to attend the scheduled Pre-bid Conference.

Interested bidders may obtain further information from the Procurement Services at the 2nd Floor, Administration Building, Bontoc Campus, and inspect the Bidding Documents from 8 o'clock a.m. to 5 o'clock p.m.

The schedules of activities are as follows:

BAC Activities	Schedule
1. Advertisement/Posting of Invitation to Bid	May 30 – June 6, 2024
2. Issuance and availability of Bidding Documents Eligibility Forms	May 30 – June 20, 2024 (from 8:00 am – 5:00 pm)
3. Pre-bid Conference Time: Place:	June 7, 2024 10:00 A.M. Conference Hall, 3 rd Floor, Administration Bldg. Bontoc Campus, Bontoc, Mtn. Prov.
4. Request for clarification	June 3-4, 2024
5. Submission, receipt, and opening of Bids Closing Time: Opening of Bids: Place:	June 20, 2024 9:30 A.M. 10:00 A.M. Conference Hall, 3 rd Floor, Administration Bldg. Bontoc Campus, Bontoc, Mtn. Prov.
6. Bid Evaluation	June 20, 2024 Start at 10:00 A.M. to 5:00 P.M.



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7. Post – qualification	June 21-25, 2024
8. Approval of resolution/ Issuance of Notice of Award	June 25, 2024
9. Contract preparation and signing	Upon receipt of Notice of Award by the winning bidder
10. Approval of Contract by higher authority	After the signing of the contract by both parties
11. Issuance of Notice to Proceed	Upon approval of the contract

The BAC will issue to prospective bidders the Bidding Documents at the Procurement Services, 2nd Floor, Administration Building, Bontoc Campus, upon payment of a non-refundable amount indicated above at Cashier's Office. Prospective bidders shall submit the Bid Documents to the BAC at the same address stated above.

The Mountain Province State Polytechnic College assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

Further, the Bids and Awards Committee (BAC) assumes no responsibility in case of non-awarding of the contract for reasons outside the control of the College.

Approved by:


REYNALDO P. GAYO JR.
Chairperson

For further inquiries,
Please contact:

KAREN B. CUE
Head, BAC Secretariat
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