



Republic of the Philippines  
**MOUNTAIN PROVINCE STATE POLYTECHNIC COLLEGE**  
 Bontoc Campus  
 Bontoc, Mountain Province

RFQ No.: 24-03-005BSN  
 Issuance of RFQ:

**REQUEST FOR QUOTATION**

**SIR/MADAM:**

Please quote your lowest price for the following items enumerated below, taking into consideration the following :

**TERMS AND CONDITIONS**

1. The Approved Budget for the Contract (ABC) is ..... **PhP91,500.00**
2. Price Quotation should be inclusive of the 5% Final VAT and expanded withholding tax (EWT) of 1%.
3. Price Quotation shall be valid within thirty (30) calendar days from the deadline of submission of RFQ.
4. Delivery period is within ten (10) calendar days from receipt of Purchase Order.
5. If awarded the contract, processing and payment shall be made after complete delivery of services/supplies and final acceptance.
6. Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184.
7. Place of delivery - Supply and Property Management Office, Bontoc Campus.
8. The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	units	Binding Machine, 24holes, maximum punching capacity 22 sheets, Max. binding thickness 450sheets, dimensions: 574 x 320 x 413mm, weight: 9kg, heavy duty binding machine, can bind short, A4, and Long, with adjustable holes		
1	units	Microwave Oven: Highly convenient user centered functions (stable turntable, 3 times brighter LED Lamp, smaller size, Larger capacity), Type Solo Microwave Oven, Dimensions: 705 x 390x 540cm, color black, 56L capacity, 1200W power, 406mm turntable diameter, 245mm rotating disc diameter, glass touch, side swing door open type, stainless steel hollow materials, 220V, 60Hz, LED White Lamp, Easy clean coating (antibacterial), defrosting, smart inverter, even heating, fast cooking, time setting, child lock, quick start		
10	ream	PVC Binding cover: Long (8.5" x 13")		
10	ream	PVC Binding cover: A4		
10	ream	PVC Binding cover: Short (8.5" x 11")		

- Note:**
1. Total bid should not exceed the Approved Budget for the Contract, otherwise, not interested.
  2. Please indicate the total amount of your bid.
  3. The absence of a Landbank Account will deny you the opportunity to this bidding.

All qualified suppliers are invited to pick up Request for Quotation papers on \_\_\_\_\_, 2024 at the BAC Secretariat Office, Bontoc  
 Please submit in person or authorized representative your quotation with the following requirements:

1. Mayor's Permit/Business Permit
2. PhilGEPS registration Certificate

All sealed quotations must be submitted on or before \_\_\_\_\_ 2024 at 5:00 PM at the BAC Secretariat Office.

Mountain Province State Polytechnic College reserves the right to accept or reject any or all quotations and impose additional terms

\_\_\_\_\_  
 Date

**EDGAR G. CUE**  
 College President

**I have read and understood the Terms & Conditions stated above.  
 By signing this quote, I hereby agree and bind myself to the Terms & Conditions.**

Signature: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_  
 Business/Trade Name: \_\_\_\_\_  
 Landbank Account No: \_\_\_\_\_  
 Tax Identification Number: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 Contact Number: \_\_\_\_\_

\_\_\_\_\_  
 Canvasser