



Republic of the Philippines
Mountain Province State Polytechnic College
 Bontoc, Mountain Province

BIDS AND AWARDS COMMITTEE

INVITATION TO BID

The Mountain Province State Polytechnic College, through its Bids and Awards Committee (BAC) invites registered dealers/manufacturers to participate and to for bid for the hereunder project:

Name of Projects	Location	ABC	Duration	Fund Source	Bid Documents Fee
Procurement of IT Equipment	Bontoc Campus, Bontoc, Mt. Province	P1,622,500.00	60 c.d.	Fund 101	P5,000.00

Prospective bidders should possess a valid Business Permit applicable to the contract and have completed a similar contract with a value of at least 50% of the ABC, and have key personnel and equipment(listed in Eligibility forms) available for the delivery of the office equipment. The BAC will use non-discretionary pass/fail criteria in the Eligibility Check/Screening as well as the Preliminary Examination of Bids. The BAC will conduct post qualification of the lowest calculated bid.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of the Revised R.A. 9184 and its Implementing Rules and Regulation (IRR).

The schedules of activities are as follows:

BAC Activities	Schedule
1. Advertisement/Posting of Invitation to Bid/Request for Expression of Interest	June 30 – July 7, 2015
2. Issuance and availability of Bidding Documents Eligibility Forms	June 30 – July 20, 2015 (from 8:00 am – 5:00 pm)
3. Pre-bid Conference Time: Place:	July 7, 2015 2:00 P.M. Conference Room, Admin, Bldg. Bontoc Campus, Bontoc, Mtn. Prov.
4. Request for clarification	July 8-9, 2015
5. Submission, receipt, and opening of Bids Closing Time: Opening of Bids: Place:	July 20, 2015 2:00 o'clock P.M. 2:30 P.M. MPSPC Conference Room Bontoc, Mt. Province

6. Bid Evaluation	July 20, 2015 Start at 2:30 P.M.
7. Post – qualification	July 21-27, 2015
8. Approval of resolution/ Issuance of Notice of Award	July 28, 2015
9. Contract preparation and signing	Upon receipt of Notice of Award by the winning bidder
10. Approval of Contract by higher authority	After signing of contract by both parties
11. Issuance of Notice to Proceed	Upon approval of the contract

The BAC will issue to prospective bidders the Bidding Documents at the Office of BAC Secretary 3rd flr. Admin. Bldg., Bontoc Campus, upon their submission of a LOI, and upon payment of a non-refundable amount indicated above at Cashier's Office. Prospective bidders shall submit the Bid Documents to the BAC at the same address stated above.

The Mountain Province State Polytechnic College assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

Approved By:


ROGELIO K. BALCITA, JR.
Chairperson

For further inquiries,
Please contact:

DEXTER C. LINGBANAN
Secretariat
0930-927-2358